

# Meeting Minutes

**Sutton Middle School**

**Date: Monday, November 26, 2018**

**Time: 5:30pm**

**Location: Conference Room, Sutton Northside Campus**

**I. Call to order: 5:30 pm**

**II. Roll Call**

Role	Name (or Vacant)	Present or Absent
Principal	Gail Johnson	P
Parent/Guardian	Hannah Morris	P
Parent/Guardian	Katherine McClure	P
Parent/Guardian	Kevin Wade	A
Instructional Staff	Kelly Conner	P
Instructional Staff	Josh Sturtevant	A
Instructional Staff	Amanda Fielder	P
Instructional Staff	Krystye Tatum	P
Community Member		
Swing Seat	Loren Eckart	P
Student (High Schools)		

**Guests Present:** Melissa Servino, Communities in Schools

Public was invited, but none attended.

**Quorum Established:** Yes

**III. Action Items**

- a. **Approval of Agenda:** Motion made by: Amanda Fielder; Seconded by: Hannah Morris  
Members Approving: all  
Members Opposing: none  
Members Abstaining: none  
**Motion Passes**
- b. **Approval of Previous Minutes:** Approval of both September and October minutes.  
Motion made by: Amanda Fielder; Seconded by: Kelly Conner  
Members Approving: all  
Members Opposing: none  
Members Abstaining: none

## Motion Passes

### IV. Discussion Items

#### a. Discussion Item 1: [Old/Continued Items](#)

##### i. Report from Spanish Speaking Parent Liaison/CIS Coordinator

Melissa Servino is the Psych Coordinator at Sutton and works through the nationwide organization, Communities in Schools-Atlanta. Hers is a full time position at Sutton funded by PTA and Sutton/APS. She has direct contact with 80 Spanish speaking students and makes herself visible to all the students. She also works with the bilingual parent liaison. We have already seen great results, as she brought in many Hispanic influencers and partners through the career fair and offers encouragement and incentives to the students for attendance at school and in class. She was also a part of our first Saturday School, which went very well. We had 20 students attend and more wanting to participate in the next one.

##### ii. MYP PL early release days (2019-2020)

Before a task force is created to create a parent survey, Principal Johnson will first formally begin the process of approval by requesting flexible schedule from APS. The Board of Education will have to agree to the idea before we move forward. Loren Eckart suggest making the 1:30 release a time for students to also use the time, with help from parents, for planning or community service.

##### iii. Summer IB Professional Learning Teacher Enrollment

Summer IB training has 27 staff signed up so far, which will bring our IB trained staff numbers to 71%.

##### iv. Complete Strategic Plan Revision

We continued discussing the Strategic Plan. APS is bridging the digital gap between school and home by providing tablets to all students. They will be offered to everyone, teachers first. This will roll out next month.

Discussion of our cafeteria contract and changes that could be made so that students actually want to eat the cafeteria food. Decision made to create a task force with Hannah Morris and Kryste Tatum to meet with cafeteria employees to improve food. Only 15% of our student body eats school lunch and is dividing our student population by the haves an have-nots.

#### b. Discussion Item 2: [New Business](#)

NAPPS meeting February 6, 2019 12:00-100 requesting GO Team members in attendance at Bolton Academy.

Cluster Representative nominated by Amanda Fielder: Josh Stutervant. Seconded by Brian Harkin. All members approved, none opposed, none abstained. Motion passes.

- c. **Action Item 1:** Table the approval of the Sutton Strategic Plan Revision until performance measures can be determined. We need the results of the reauthorization MYP update for this data.

Motion made by: Amanda Fielder; Seconded by: Hannah Morris

Members Approving: all

Members Opposing: none

Members Abstaining: 0

Motion Passes

## V. Information Items

### a. Principal's Report

Dual Language Immersion Report from Principal Johnson

Principal Johnson attended a Dual Language Immersion conference. As our elementary feeder schools, with the exception of Jackson, continue with the dual language immersion program, Sutton will begin the program in three years- once the first elementary class completes the program. Sutton will start recruiting this year for bilingual core content teachers, as one class per quarter will be taught in Spanish. Spanish Language Arts will also be offered. Dual immersion has been shown to enhance the IB program.

### b. Additional Information Items

Our schoolwide high CCPI scores were celebrated by teachers and staff.

The school musical, Mama Mia!, was a huge success.

PTA has provided Sutton with \$31,000 towards the new broadcast station, CNN (Cougar News Network).

The undefeated softball team was made co-champion with another school after multiple rain delays lead to a cancelation of the final game.

8<sup>th</sup> grade PSAT will be December 5<sup>th</sup>. They will take the 8/9 PSAT.

Fine Arts Performance will occur in December.

## VI. Announcements none

## VII. Adjournment

Motion made by: Brian Harkin; Seconded by: Amanda Fielder

## Meeting Minutes

Members Approving: all  
Members Opposing: none  
Members Abstaining:  
Members Abstaining: none  
**Motion Passes**

**ADJOURNED AT 7:04pm**

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**Minutes Taken By:** Katherine McClure  
**Position:** Secretary  
**Date Approved:**